**Examiner Preparation Course**

**Part 3 - Instructions and Materials**

Aug 2018

The curriculum consists of four Parts:

***Part 1 – Examiner Fundamentals***, completed by New Examiners

***Part 2, Independent Review*** All Instructions and materials are available now. Be sure to allow up to sixteen hours to complete Part 2 on your own.

***Part 3 – Preparing for Consensus*.** Instructions and materials are available now. Be sure to allow around four hours to complete Part 3 on your own. Feedback Ready Comments for Items 2.1, 6.1, 7.1, and 7.3 are due **October 10**. The Part 3 Quiz and Key Themes are due **October 15**.

***Part 4 – Face to Face*** is a full day of training in October on the date and location you chose on your examiner application.

***Part 3 – Preparing for Consensus*.**

Part 3 consists of modules and assignments. Here are the links to the videos, PowerPoint slides, and worksheets. If links do not work when you Control Click, please copy and paste in your browser. Be sure to move all videos back to the beginning if they do not start at the beginning.

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| **Module** | **Training Video** | **Worksheet/Assignment** | **Resources** |
| **1 – Writing Feedback Ready Process Comments** | <https://vimeo.com/182482166>  | Comment Writing Guidelines<http://docs.wixstatic.com/ugd/41424d_378edb00aaeb401aabab37c6c0cf1e7e.pdf>**Assignment:** Develop one feedback ready S and one feedback ready OFI comment for Item 2.1 and 6.1 based on your Independent Review work from Part 2. Include A[BOM]LDI after each comment where the scoring factor is addressed.  | PowerPoint pdfhttps://docs.wixstatic.com/ugd/41424d\_fcd35209a5224d2c9eddd922fe2c1aa5.pdf |
| **2a – Writing Feedback Ready Results Comments** | <https://vimeo.com/185854299> | Comment Writing Guidelines<http://docs.wixstatic.com/ugd/41424d_378edb00aaeb401aabab37c6c0cf1e7e.pdf> | PowerPoint pdf<https://docs.wixstatic.com/ugd/41424d_3e5744d0bdb144a99a1f5da57ebf791e.pdf>  |
| **2b – Writing Feedback Ready Results Comments EXAMPLE** | <https://vimeo.com/185860687> | **Assignment:** 2018 Green Gateway Case Study **Item 7.1 and 7.3**.Develop one feedback ready S and one feedback ready OFI comment for Item 7.1 and 7.3 based on your Independent Review work from Part 2. Include L[BOM]TCI after each comment where the scoring factor is addressed.  | PowerPoint pdf<https://docs.wixstatic.com/ugd/41424d_1e28db67cde04a60be4f288a44337898.pdf>  |
| **3 – Key Themes** | https://vimeo.com/228708450 | Develop a Key Theme comment using the Item level comments provided in the worksheet**.** https://www.miperformanceexcellence.org/copy-of-examiners | PowerPoint pdfhttps://docs.wixstatic.com/ugd/41424d\_dfaca0657aac4363a012da4d3daa5fb0.pdf |
| **4 - Consensus** | <https://vimeo.com/183681221> | **Take the Part 3 Quiz**<https://www.surveymonkey.com/r/KDK5PQ2> | PowerPoint pdfhttps://docs.wixstatic.com/ugd/41424d\_e4246c9e1c8640c0a9e4ac28848414e0.pdf |